



**Keystone • Mountain • Lakes  
Regional Council of Carpenters**

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***Authorization for Recurring Credit Card Payments***  
**Complete this form and return – all information is kept confidential**

Members UBC ID # : \_\_\_\_\_

Member Name: \_\_\_\_\_

Member Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Local # \_\_\_\_\_ Phone Number: \_\_\_\_\_

I authorize Keystone Mountain Lakes Regional Council of Carpenters to charge my quarterly membership dues. I agree to pay in accordance with the issuing bank cardholder agreement. I understand that I may cancel or update card information by contacting the Council Office at 304-842-5431. I also understand that should my payment method be declined, I will be notified by mail and recurring payments will be cancelled until a new payment authorization is filed.

We will only offer recurring payment schedules for those who would like to pay their dues quarterly (3 months). Payments will be automatically processed on January 1, April 1, July 1, October 1. Should this day fall on a Holiday or Weekend, the payment will be processed on the following business day.

**If you wish to begin this program in the midst of a quarter, you must pay thru the current quarter and your recurring payments will begin on the 1<sup>st</sup> day of the next Quarter.**

Example: John Doe wants to sign up in February for recurring payments. He must pay his 1<sup>st</sup> quarter, Jan, Feb, & March to register. Then his card would be charged on April 1, for the second quarter, July 1, for the third quarter etc....

Name on Card: \_\_\_\_\_

Type of Card:        VISA        MASTERCARD        (please circle one)

Complete card # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Expiration Date: (Mth/Yr) \_\_\_\_\_/\_\_\_\_\_

Card Identification Number: \_\_\_\_\_ (last 3 digits on the back of the card)

Signature of Card Holder: \_\_\_\_\_

Printed Name of Card Holder: \_\_\_\_\_

Date: \_\_\_\_\_

Please return completed form to: KMLRCC    ATTN: Beth  
609 Broadway  
Bridgeport, WV 26330

REVISED: 01/01/2017